

# Identification

Code: CPI-01/1

Name: Merit-based Open call to hire staff to specifically collaborate in research activities or projects.

Classification: Human Resources, Hiring process, Collaboration in R&D activities and projects

## Start and Instructions

Home address:

### OBJECTIVE

The objective of this call is the recruitment of staff to collaborate in research activities and projects set out in Annex I to this call. The hired staff will collaborate and work specifically and exclusively on the research activity or project for which they are hired, which is of a purpose-oriented nature and in any case, non-structural, and by means of external financing through participation in public or private calls, execution of agreements, grants, etc.

### DESCRIPTION

The procedure is started with the submission of the application in the electronic office of USC. The form to be filled and signed electronically is available at the home page of the procedure.

Foreigners may identify themselves and sign through social media (google, twitter, facebook, microsoft). Applications submitted by these means by spanish nationals will not be valid and will be considered as not submitted.

The R&D Human Resources and Calls Unit receives and processes the procedure and requires, if needed, the relevant documentation or to complete the necessary information.

Amendments must be submitted using the following form:

*Link to the amendment form*

The procedure is finished with the hiring of the selected applicant.

The Call must be resolved in three months starting the first day of the period for submitting applications. After this period, if the Call has not been resolved, applicants may consider their applications rejected.

Against this resolution, exhausting the administrative procedure, a contentious-administrative appeal may be filed through the Contentious-Administrative Chamber of Santiago de Compostela/Lugo, within a period of two months from the day following its receipt, in accordance with articles 46 and 8.2.a) of the Contentious-Administrative Jurisdiction Law, approved by Law 29/1998, of 13 July.

However, interested parties may lodge an optional administrative reconsideration appeal, within a period of one month, by means of the issuing body. In this case, the abovementioned contentious-administrative appeal cannot be filed, until the administrative reconsideration appeal has been expressly or implicitly resolved, under the protection of articles 123 and 124 of Law 39/2015, of 1 October, on common administrative procedure of public administrations.

## Documentation associated to the procedure:

- Horizontal Flow Chart